### CARNELIAN WOODS TOWNHOUSE ASSOCIATION

FINANCIAL STATEMENTS

AND

SUPPLEMENTARY INFORMATION

YEAR ENDED SEPTEMBER 30, 2017

McGUIGAN & McGUIGAN
CERTIFIED PUBLIC ACCOUNTANTS
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SUITE 205
BURLINGAME, CA 94010

# CARNELIAN WOODS TOWNHOUSE ASSOCIATION INDEX TO FINANCIAL STATEMENTS SEPTEMBER 30, 2017

|  | <u>Page</u> |
|--|-------------|
| Independent Auditors' Report   | 1-2         |
| Financial Statements   |             |
| Balance Sheet  | 3           |
| Statements of Revenues, Expenses, and Changes in Fund Balances       | 4           |
| Schedule of Revenues and Expenses                                    | 5           |
| Statement of Cash Flows  | 6           |
| Notes to Financial Statements  | 7-13        |
| Supplementary Information  |             |
| Supplementary Information on Future Major Repairs and 1 Replacements | 4-18        |

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### INDEPENDENT AUDITORS' REPORT

To the Board of Directors and Members of Carnelian Woods Townhouse Association

We have audited the accompanying financial statements of Carnelian Woods Townhouse Association, which comprise the balance sheet as of September 30, 2017, and the related statements of revenues, expenses, and changes in fund balances and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Carnelian Woods Townhouse Association as of September 30, 2017, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of revenues and expenses on page 5 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of the Association's management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

#### Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the information on future major repairs and replacements on pages 14 through 18 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

M'-Guigan & M'-Guigan
Burlingame, CA
June 15, 2018

# CARNELIAN WOODS TOWNHOUSE ASSOCIATION BALANCE SHEET September 30, 2017

|   | Operating<br>Fund                              | Capital<br>Replacement<br>Fund       | Total                                       |
|---|--|--------------------------------------|---|
| ASSETS  |  |                                      |   |
| Current Assets Cash and cash equivalents (Note 3) Interfund receivable/payable Accounts receivable Prepaid insurance Prepaid income taxes | \$ 42,112<br>4,870<br>22,310<br>3,360<br>1,454 | \$ 602,475<br>(4,870)<br>-<br>-<br>- | \$ 644,587<br>-<br>22,310<br>3,360<br>1,454 |
| Total Current Assets  | 74,106   | 597,605                              | 671,711                                     |
| Property & Equipment (At cost) Land Furniture & equipment (Note 8) Accumulated depreciation   | 313,336<br>3,060,938<br>(1,398,888)            | -<br>-<br>-                          | 313,336<br>3,060,938<br>(1,398,888)         |
| Net Property & Equipment  | 1,975,386                                      |                                      | 1,975,386                                   |
| Intangible Assets<br>Loan fees<br>Accumulated amortization  | 6,935<br>(1,657)                               | -                                    | 6,935<br>(1,657)                            |
| Net Intangible Assets   | 5,278  | -                                    | 5,278                                       |
| Total Assets  | \$2,054,770                                    | \$ 597,605                           | \$2,652,375                                 |
| LIABILITIES AND FUND BALANCES   |  |                                      |   |
| Current Liabilities Accounts payable Dues paid in advance Security deposit (Note 11) Notes payable (Note 6)                               | \$ 20,824<br>10,266<br>2,500<br>123,985        | \$ -<br>-<br>-<br>-                  | \$ 20,824<br>10,266<br>2,500<br>123,985     |
| Total Current Liabilities   | 157,575  |                                      | 157,575                                     |
| Long-term Liabilities<br>Notes payable (Note 6)   | 1,650,035                                      |                                      | 1,650,035                                   |
| Total Long-term Liabilities   | 1,650,035                                      | -                                    | 1,650,035                                   |
| Fund Balances   | 247,160  | 597,605                              | 844,765                                     |
| Total Liabilities and<br>Fund Balances  | \$2,054,770                                    | \$ 597,605                           | \$2,652,375                                 |

# CARNELIAN WOODS TOWNHOUSE ASSOCIATION STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN FUND BALANCES Year Ended September 30, 2017

|  | Operating<br>Fund | Capital<br>Replacement<br>Fund | Total       |
|--|-------------------|--------------------------------|-------------|
| REVENUES (Schedule)  | \$ 908,316        | \$ 389,376                     | \$1,297,692 |
| EXPENSES (Schedule)  | 1,328,607         | -                              | 1,328,607   |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS                  | (420,291)         | 389,376                        | (30,915)    |
| NON-OPERATING INCOME (LOSS) Interest income                                    |                   | 258                            | 258         |
| EXCESS (DEFICIENCY) OF REVENUES<br>OVER EXPENSES BEFORE PROVISION<br>FOR TAXES | (420,291)         | 389,634                        | (30,657)    |
| Income tax provision (Note 5)  | -                 | -                              | -           |
| EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES                                  | (420,291)         | 389,634                        | (30,657)    |
| INTERFUND TRANSFERS (Note 7)   | 371,707           | (371,707)                      |             |
| NET INCREASE (DECREASE) IN FUND BALANCES                                       | (48,584)          | 17,927                         | (30,657)    |
| FUND BALANCES AT<br>SEPTEMBER 30, 2016   | 295,744           | 579,678                        | 875,422     |
| FUND BALANCES AT SEPTEMBER 30, 2017  | \$ 247,160        | \$ 597,605                     | \$ 844,765  |

# CARNELIAN WOODS TOWNHOUSE ASSOCIATION SCHEDULE OF REVENUES AND EXPENSES Year Ended September 30, 2017

|   | Operat<br>Fun   | _ —   | Repl | pital<br>acement<br>und                   |
|---|---|---|------|---|
| REVENUES  |   |   |      |   |
| Dues and assessments Special assessments (Note 10) Homeowner services Late charges Transfer fees Vending income Key card income Miscellaneous income Insurance reimbursements - storm damage  | 4,  | -   |      | 92,552<br>96,824<br>-<br>-<br>-<br>-<br>- |
| (Note 12)   | 199,  | 740   |      |   |
|   | \$ 908,   | 316   | \$ 3 | 89,376                                    |
| EXPENSES  |   |   |      |   |
| Accounting Bank charges Depreciation Amortization Employee benefits Insurance - general Insurance - workers' compensation Interest expense Office supplies Payroll taxes Payroll service fees Professional fees Repairs and maintenance Pavilion expense Snow Removal Homeowner services costs Salaries and wages Security Taxes and licenses Telephone Truck expense Utilities Directors and homeowners meeting Repairs - storm damage (Note 12) | 324,<br>8,<br>38,<br>28,<br>10,<br>49,<br>12,<br>64,<br>5,<br>117,<br>396,<br>71,<br>34,<br>71, | 462<br>465<br>975<br>085<br>000<br>376<br>552<br>428<br>227<br>573<br>690<br>075<br>347 | \$   |   |
|   | \$1,328,  | 607   | \$   | <u>-</u>                                  |

### CARNELIAN WOODS TOWNHOUSE ASSOCIATION STATEMENT OF CASH FLOWS Year Ended September 30, 2017

|  | Operating<br>Fund            | Capital<br>Replacement<br>Fund | Total                     |
|--|------------------------------|--------------------------------|---------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES Excess (deficiency) of revenues over expenses Adjustments to reconcile excess (deficiency) of revenues over expenses to net cash provided | \$(420,291)                  | \$ 389,634                     | \$ (30,657)               |
| by operating activities: Depreciation Amortization   | 324,059<br>462               | -                              | 324,059<br>462            |
| (Increase) decrease in:    Interfund receivable/payable    Accounts receivable    Prepaid insurance    Increase (decrease) in:   | (91,484)<br>(3,578)<br>(512) | 91,484<br>-<br>-               | (3,578)<br>(512)          |
| Accounts payable Dues paid in advance Security deposit   | (4,960)<br>(341)<br>2,500    | -<br>-<br>-                    | (4,960)<br>(341)<br>2,500 |
| NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES   | (194,145)                    | 481,118                        | 286,973                   |
| CASH FLOWS FROM INVESTING ACTIVITIES Purchase of fixed assets  | (159,526)                    | -                              | (159,526)                 |
| NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES   | (159,526)                    |                                | (159,526)                 |
| CASH FLOWS FROM FINANCING ACTIVITIES Net interfund transfers Net increase (decrease) in loans  | 371,707<br>(115,768)         | (371,707)                      | (115,768)                 |
| NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES   | 255,939                      | (371,707)                      | (115,768)                 |
| NET INCREASE (DECREASE) IN CASH  | (97,732)                     | 109,411                        | 11,679                    |
| CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR   | 139,844                      | 493,064                        | 632,908                   |
| CASH AND CASH EQUIVALENTS AT END OF YEAR   | \$ 42,112                    | \$ 602,475                     | \$ 644,587                |
| SUPPLEMENTAL DISCLOSURE<br>Income taxes paid<br>Interest paid  | \$ -<br>\$ 84,000            | \$7.55                         | \$ -<br>\$ 84,000         |

### NOTE 1 - NATURE OF ORGANIZATION

### Organization

The Carnelian Woods Townhouse Association, a California non-profit corporation, was formed December 15, 1971 and commenced operations with the close of the first escrow.

The Association is composed of owners of 118 units of real property in the complex known as Carnelian Woods, located in Carnelian Bay, California. The Association's purpose is to provide for the operation, maintenance, and preservation of the common areas. These functions are paid for by the homeowners through regular quarterly assessments, and also through special assessments as necessary.

### Management

All policy decisions are formulated by the Board of Directors. Major decisions may be referred to the general Association membership before action is taken.

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Method of Accounting

The financial statements of Carnelian Woods Townhouse Association (A Corporation) have been prepared on the accrual basis of accounting. Other significant accounting policies are as follows:

### Fund Accounting

To ensure observance of limitations and restrictions placed on the use of resources available to the Association, the accounts of the Association are maintained in accordance with the principles of fund accounting. This is the procedure by which resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose. Separate accounts are maintained for each fund and accordingly all financial transactions have been recorded and reported by fund. The assets, liabilities, and fund balances of the Association were reported in two self-balancing funds as follows:

Operating Fund - This fund includes unrestricted and restricted resources, and represents that portion of expendable assets which are available for the management of Association operations. Regular dues assessed to members of the Association are \$1,300 per quarter, effective for the fiscal year ending September 30, 2017, of which approximately 69 percent is allocated to the operating fund and 31 percent to the capital replacement fund.

<u>Capital Replacement Fund</u> - This fund represents resources restricted for major replacements and improvements of Association property.

### Cash and Cash Equivalents

In general, for purposes of the statement of cash flows, the Association considers all highly-liquid investments with maturities of three months or less and certain certificates of deposit to be cash equivalents.

### Revenue Recognition

Membership dues and other assessments are recognized as revenue in the applicable assessment period.

### Member Assessments

For the fiscal year ended September 30, 2017, the Association's regular dues assessment was \$1,300 per quarter per owner. Annual budgets and owners' assessments are determined by the Board of Directors. As of October 1, 2017 the association's regular dues assessment will remain at \$1,300 per quarter per owner.

### Contributed Facilities

The Association maintains certain common facilities for the homeowners, including the lodge, pool, tennis courts, and certain roads. These facilities, which were deeded to the Association by the developer, are not recorded in the accounts of the Association as the costs thereof were borne by the developer and owned by the individual owners in common areas, and not by the Association. The sales pavilion and 27 acres of land, also considered common facilities, were conveyed to the Association by the developer as the result of litigation.

### Capitalization Policy and Depreciation

Maintenance and repairs, as well as major improvements to common areas, are charged to operations. Acquisitions of furniture, fixtures, transportation equipment, and other property and equipment additions are capitalized at cost. Depreciation is computed principally on the straight-line method over an estimated useful life of three to ten years. Upon retirement, sale or other disposition of property and equipment, the cost and accumulated depreciation are eliminated from the accounts, and gain or loss is included in operations.

### Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

### NOTE 3 - CASH AND CASH EQUIVALENTS

As of September 30, 2017, cash and cash equivalents in the Operating Fund and Capital Replacement Fund were invested as follows:

|  | Ope    | rating<br>Fund | Repla       | ital<br>cement<br>nd |
|--|--------|----------------|-------------|----------------------|
| Wells Fargo Bank, Non-Interest<br>Bearing Petty Cash Checking Account  | \$     | 2,125          | \$          | -                    |
| Wells Fargo Bank, Non-Interest<br>Bearing Checking Account   |        | 39,987         |             | -                    |
| Wells Fargo Bank, High Yield Savings,<br>Interest at .06% Per Annum,<br>Maturity on Demand                       |        | -              |             | 71,643               |
| Wells Fargo Bank, High Yield Savings,<br>Interest at .06% Per Annum,<br>Maturity on Demand                       |        | -              |             | 98,866               |
| Bank of America, Certificate of<br>Deposit, Interest at .04% Per<br>Annum, Maturity Date of February 13,<br>2018 |        | _              |             | 14,798               |
| Bank of America, Certificate of<br>Deposit, Interest at .04% Per<br>Annum, Maturity Date of April 9,<br>2018     |        | _              |             | 16,805               |
| Mutual of Omaha Bank, CAB Now Account,<br>Interest at 0.05% Per Annum,<br>Maturity on Demand                     |        | _              | 3           | 11,264               |
| Mutual of Omaha Bank, CAB Money Market,<br>Interest at .15% Per Annum,<br>Maturity on Demand                     |        | -              |             | 4,090                |
| Bank of America, Non-Interest<br>Bearing Checking Account  |        | -              |             | 42,974               |
| Bank of America, Business<br>Investment Account, Interest<br>at .02% Per Annum,<br>Maturity on Demand            |        | <u>-</u>       |             | 42,035               |
|  | \$<br> | 42,112         | \$ 6<br>——— | 02,475               |

### NOTE 4 - CONCENTRATION OF CREDIT RISK

Carnelian Woods Townhouse Association maintains balances at banks in excess of Federal Deposit Insurance Corporation (FDIC) coverage. Funds on deposit with Bank of America totaled \$116,612, with Wells Fargo Bank totaled \$212,621, and with Mutual of Omaha Bank totaled \$250,000 at September 30, 2017, and were fully insured under FDIC. The total amount of uninsured deposits at September 30, 2017 amounted to \$65,354 and were held at Mutual of Omaha Bank.

#### NOTE 5 - INCOME TAXES

The State of California granted the Association tax exempt status effective October 1, 1979 and, accordingly, for state purposes the Association pays taxes on net nonexempt income only, providing excess revenues over expenses of the operating fund are credited or returned to homeowners in the following year. Although the federal government does not grant tax exempt status to homeowners associations, similar rules apply.

For Federal reporting purposes, the Association is either taxed pursuant to Section 528 of the Internal Revenue Code or Section 277 of the Internal Revenue Code.

If certain requirements are met, a homeowners association can elect on a year to year basis, to be taxed pursuant to Section 528 at a flat. Federal rate of 30 percent on income received, with the exclusion of exempt function income (dues), less expenses paid, with the exception of expenses relating to exempt function income.

A homeowners association can also be taxed pursuant to Section 277 of the Code, with all items of income and expense as allowed by Section 277, as a regular corporation.

For the tax year ended September 30, 2017, the election to be taxed pursuant to Section 528 has been made, and the Association was taxed at a flat Federal rate of 30 percent, with the exclusion of exempt function income and expenses relating to the exempt income.

Tax accrual and related expense are as follows:

|  | Operating<br>Fund | Capital<br>Replacement<br>Fund | Total    |
|--|-------------------|--------------------------------|----------|
| Income Tax Expense<br>Federal<br>State | \$ -<br>-         | \$ -<br>-                      | \$ -     |
| Provision for Income Tax               | \$ -              | \$ -                           | \$ -     |
| Paid                                   |                   |                                | (1,454)  |
| Prepaid - net                          |                   |                                | \$ 1,454 |

### NOTE 6 - NOTES PAYABLE

Notes payable consist of the following:

Mutual of Omaha Bank, \$2,000,000 term loan, to be repaid over 180 months at 4.51% interest, renewable every 5 years. The loan is an interest only loan during the draw period. The interest payments are made monthly to Mutual of Omaha Bank. The draw period ended February 27, 2016. After February 27, 2016, principal and interest due shall be payable over 156 successive monthly payments of principal and interest. The initial interest is fixed for 60 months at 4.51% interest in effect on February 13, 2014. The interest rate may change on February 27, 2019, and again on February 27, 2024. On these dates, the interest rate will be re-set to an annual percentage rate equal to the greater of 4.50% or the 5 year U.S. Treasury Constant Maturity rate, plus 3.00%. The note is collateralized by the Association's rights to levy and collect regular and special assessments.

\$1,774,020

\$1,774,020

Principal maturities of the notes payable during the next five years are as follows:

| Year Ending<br>September 30, |            |
|------------------------------|------------|
| 2018                         | \$ 123,985 |
|                              |            |
| 2019                         | 129,577    |
| 2020                         | 135,421    |
| 2021                         | 141,529    |
| 2022                         | 147,912    |
| Thereafter                   | 1,095,596  |
|                              |            |
|                              |            |

\$1,774,020

Interest expense was \$84,000 for the year ended September 30, 2017.

### NOTE 7 - RESTRICTED FUND CHARGES/TRANSFERS

During the year ended September 30, 2017 the following charges and/or transfers occurred in the restricted fund:

| Purchases of Fixed Assets | \$<br>-       |
|---------------------------|---------------|
| Net Transfers             | 371,707       |
|                           | <br>          |
| TOTAL                     | \$<br>371,707 |

#### NOTE 8 - FURNITURE AND EQUIPMENT

Furniture and equipment consist of the following:

| Furniture and equipment<br>Transportation equipment<br>Leasehold improvements | \$ 86,851<br>195,177<br>2,778,910 |
|---|-----------------------------------|
| Accumulated depreciation  | 3,060,938<br>(1,398,888)          |
| TOTAL   | \$1,662,050                       |

### NOTE 9 - FUTURE MAJOR REPAIRS AND REPLACEMENTS

The Association's governing documents require funds to be accumulated for future major repairs and replacements. Accumulated funds, which aggregate approximately \$597,605 at September 30, 2017, are held in separate accounts or segregated and are generally not available for operating purposes. It is the Association's policy to allocate interest earned on such funds to the capital replacement fund.

The funding program was based on a study performed by the Board of Directors in 1993, with annual updates from 1996 through 1999, and recent updates in 2009, 2012 and 2014 to estimate the remaining useful lives and the replacement costs of the common property components. Some of the estimates were obtained from licensed contractors who inspected the property.

The Association is funding for such major repairs and replacements over the estimated useful lives of the components based on the study's estimates of current replacement costs, considering amounts previously accumulated in the replacement fund. Actual expenditures, however, may vary from the estimated amounts and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, however, the Association has the right, subject to member approval, to increase regular assessments or levy special assessments, or it may delay major repairs and replacements until funds are available.

### NOTE 10 - SPECIAL ASSESSMENTS

During the annual meeting on September 14, 2013, the Association voted in favor of the new \$1,500,000 special assessment to re-side the exterior of the residential units with a fire retardant, pre-painted panel. The estimated cost to do the project is \$1,500,000. On February 21, 2017 the existing loan for the lodge, with a current balance of \$425,509 was consolidated with a new loan secured with Mutual of Omaha Bank in the total amount of \$2,000,000 at 4.51% interest for a period of 15 years, renewable every 5 years. The special assessment vote to replace the unit siding passed by a vote of 70/16. The collection of the special assessment in the amount of \$417 per quarter per unit began on April 1, 2015. As of the year ended September 30, 2017, expenses for the re-siding project in the amount of approximately \$1,628,000 were incurred.

### NOTE 11 - SALES PAVILION

Carnelian Woods Townhouse Association recently completed a remodel of the sales pavilion to prepare the unit for residential rental. Current construction costs for the remodel come from the Association's operating and capital reserves. Funds generated from the Sheriff/Pavilion lawsuit in the amount of \$71,000, which are currently deposited in the Wells Fargo Bank pavilion savings account, will be used to replenish the Association's operating and capital reserves. Any remaining funds in the pavilion savings account may be used to buy down existing loan debt or increase the reserve balance.

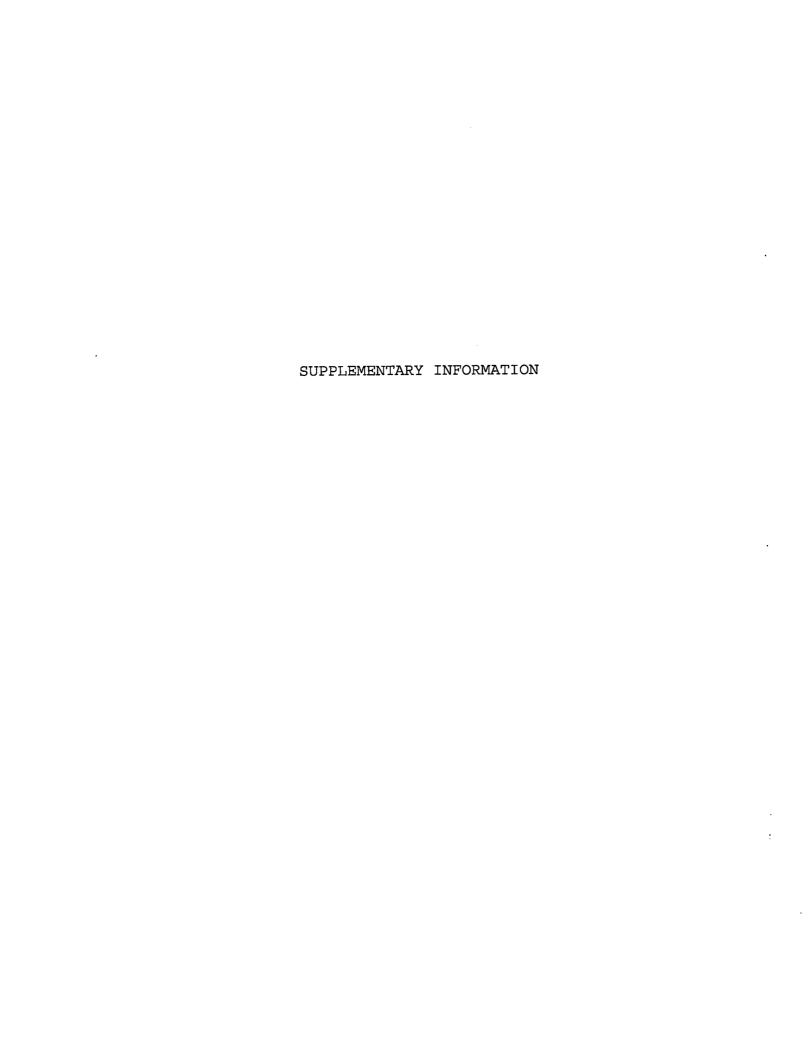
Carnelian Woods Townhouse Association entered into a lease agreement to lease the pavilion as a residential rental. The lease commenced on October 1, 2017 for a term of one year, with an option to renew the lease for a one year period. The rent is \$2,500 per month, which includes all utilities except gas. The Association also provided snow removal in the winter and defensive space around the building in the spring, such as raking, removal of dead trees, etc. The Association received \$2,500 in September for the security deposit.

### NOTE 12 - INSURANCE REIMBURSEMENTS FOR STORM DAMAGE

The Association received \$199,740 for insurance reimbursements from Farmer's Insurance Company in June 2017 for storm damage related to several units. A special account has been setup to record the expenses related to unit damage, repair, etc. As of September 30, 2017, the total expense incurred was \$39,536. The repairs have continued after September 30, 2017. The total estimated expenses will not be over the insurance reimbursement amount received.

### NOTE 13 - SUBSEQUENT EVENTS

The Association has evaluated subsequent events through June 15, 2018, which is the date the financial statements were available to be issued.



### CARNELIAN WOODS TOWNHOUSE ASSOCIATION SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS (UNAUDITED) SEPTEMBER 30, 2017

The Association's board of directors conducted a study in 1993, with annual updates from 1996 through 1999, and in 2007 and 2009 to estimate the remaining useful lives and the replacement costs of the components of common property.

In December 2012, an "Update With-Site-Visit" Reserve Study was performed by Association Reserves, Inc. based on a site inspection in October 2012.

In December 2014, a new "Update No-Site-Visit" Reserve Study was performed by Association Reserves, Inc. based on a prior Report prepared by Association Reserves, Inc. in December 2012. The following information presented in the "Executive Summary" is based on the study performed by Association Reserves, Inc. and presents significant information about the components of common property.

Subsequent to the fiscal year ended September 30, 2017, the Association's board of directors reviewed the information provided in the "Executive Summary" and prepared an update to estimate the remaining useful lives and the replacement costs of the components of common property through the fiscal year ending September 30, 2022. Some of the estimates were obtained from licensed contractors who inspected the property. Replacement costs were based on the estimated costs to repair or replace the common property components at the date of the study. Certain estimated current replacement costs reflect recently revised figures to take into account the effects of inflation between the date of the study and the date that the components will require repair or replacement.

The following information is based on the study and updated estimates and presents significant information about the components of common property.

| Components      | Estimated<br>Remaining<br>Useful<br>Life (Years) | Estimated Current<br>Replacement Cost |
|-----------------|--|---------------------------------------|
| Interiors       | 0 to 7   | \$ 27,377                             |
| Exteriors       | 0 to 8   | 772,976                               |
| Recreation      | 0 to 8   | 40,419                                |
| Heavy equipment | 0 to 7   | 142,266                               |
|                 |  | \$ 983,038                            |

### **EXECUTIVE SUMMARY**

Association:

Carnelian Woods Townhouse

Assoc. #: 17345-3

**Association** 

Location:

Carnelian Bay, CA 96140

# of Units:

120

Report Period:

October 1, 2014 through September 30, 2015

### Results as-of 10/1/2014:

| Projected Starting Reserve Balance:   | \$425,134    |
|---|--------------|
| Fully Funded Reserve Balance:   | ,\$1,153,507 |
| Fully Funded Reserve Balance:   | \$6,070      |
| Percent Funded:   |              |
| Recommended 2014/2015 Monthly Reserve Contribution:<br>Recommended 2014/2015 Special Assessment for Reserves: |              |
| Most Recent Reserve Contribution Rate:  | \$15,124     |

### Economic Assumptions:

Net Annual "After Tax" Interest Earnings Accruing to Reserves......1.00% Annual Inflation Rate .......3.00%

- This is an "Update No-Site-Visit" Reserve Study, based on a prior Report prepared by Association Reserves, Inc for your 2013/2014 Fiscal Year. No site inspection was performed as part of this Reserve Study. This Reserve Study was prepared by Sean Kargari, a credentialed Reserve Specialist (RS #115).
- Because your Reserve Fund is between 30%-70% Funded, at 36.9% Funded, this represents a fair Reserve position. In comparison, associations that are above 70% Funded are considered to be in a strong Reserve position and are less likely to incur Reserve cash-flow deficiencies and special assessments.
- Based on this starting point, your anticipated future expenses, and your historical Reserve contribution rate, our recommendation is to maintain your current Reserve contributions for this fiscal year.
- Your multi-year Funding Plan is designed to gradually bring you to the 100% level, or "Fully Funded".

### **EXECUTIVE SUMMARY TABLE 1**

|                         |   | Useful          | Rem.         | Current     | Future      |
|-------------------------|---|-----------------|--------------|-------------|-------------|
|                         | _   | Life            | Usefui       | Average     | Average     |
| #                       | Component                                 | (yrs)           | Life (yrs)   | Cost        | Cost        |
|                         | Interiors                                 |                 |              |             |             |
| 303                     | Furnace (A) - Replace                     | 30              | 27           | \$6,000     | \$13,328    |
| 303                     | Furnace (B) - Replace                     | 30              | 29           | \$6,000     | \$14,139    |
| 601                     | Carpet - Replace                          | 10              | 0            | \$8,400     | \$11,289    |
| 803                     | Water Heater - Replace                    | 10              | 8            | \$7,250     | \$9,184     |
| 903                     | Furniture - Partial Replace               | 5               | 0            | \$3,200     | \$3,710     |
| 904                     | Kitchen - Remodel                         | 30              | 0            | \$32,000    | \$77,672    |
| 904                     | Kitchen Appliances - Partial Replace      | 3               | 0            | \$1,750     | \$1,912     |
| 905                     | Sauna Heater (Men's) - Replace            | 10              | 6            | \$850       | \$1,015     |
| 905                     | Sauna Heater (Women's) - Replace          | 10              | 5.           | \$850       | \$985       |
| 906                     | Sauna Rooms - Refurbish                   | 20              | 15           | \$7,200     | \$11,217    |
| 909                     | Bathrooms - Remodel                       | 12              | 6            | \$7,200     | \$8,597     |
| D                       |   |                 |              |             |             |
|                         | Exteriors **                              |                 |              |             |             |
| 103                     | Pool Deck - Replace                       | 40              | 37           | \$68,000    | \$202,995   |
| 109                     | Clubhouse Deck - Replace                  | 25              | 20           | \$100,500   | \$181,514   |
| 110                     | Unit Balconies - Reseal/Repair            | 4               | 0            | \$60,000    | \$67,531    |
| 201                     | Asphalt - Resurface Phase 1               | 20              | 6            | \$199,000   | \$237,616   |
| 201                     | Asphalt - Resurface Phase 2               | 20              | 7            | \$141,500   | \$174,027   |
| 201                     | Asphalt Walkways - Maintain               | 5               | Đ            | \$9,000     | \$10,433    |
| 202                     | Asphalt - Seal/Repair Phase 1             | 4               | 3            | \$19,350    | \$21,144    |
| 202                     | Asphalt - Seal/Repair Phase 2             | 4               | 3            | \$13,850    | \$15,134    |
| 320                     | Pole Lights - Replace                     | 20              | 19           | \$33,000    | \$57,866    |
| 404                     | Chaise Lounges - Restrap                  | 5               | O            | \$4,100     | \$4,753     |
| 404                     | Metal Patio Furniture - Replace           | 10              | 4            | \$6,400     | \$7,203     |
| 409                     | Wood Benches - Replace                    | 10              | 5            | \$2,050     | \$2,377     |
| 503                     | Iron Fence - Replace                      | 30              | 26           | \$5,150     | \$11,106    |
| 505                     | Wood Fence - Replace                      | 15              | 9            | \$15,750    | \$20,550    |
| 1120                    | Residential Fiber Cement Siding - Replace | 40              | 40           | \$1,600,000 | \$5,219,260 |
| 1121                    | Clubhouse Siding/Trim - Repair/Replace    | 30              | 25           | \$44,000    | \$92,126    |
| 1308                    | Metal Roofs - Replace                     | 40              | 13           | \$920,500   | \$1,351,785 |
| 1402                    | Entry Monument Sign - Refurbish           | 12              | 8            | \$2,600     | \$3,294     |
| 1808                    | Forestry - Logging Project                | 4               | 0            | \$6,000     | \$6,753     |
| 1808                    | Forestry - Mastication Project            | 4               | 3            | \$6,000     | \$6,556     |
| 1811                    | Drainage System - Maintain/Refurbish      | 4               | 0            | \$4,800     | \$5,402     |
| 1812                    | Under-Unit Soffits - Repair               | 10              | 7            | \$23,500    | \$28,902    |
| <del>ا در کی در ا</del> | Description of the second second          | หลังเกาซ์เล้า น | <del>,</del> | <del></del> | <del></del> |
| 6.415                   | Kedreaudi                                 | Manage 1        |              | <u> </u>    | المنت خيف   |
| 405                     | Play Equipment - Replace                  | 20              | 19           | \$6,800     | \$11,924    |
| 405                     | Tot-Lot - Refurbish                       | 20              | 17           | \$4,100     | \$6,777     |
| 1202                    | Pool - Resurface                          | 25              | 23           | \$27,000    | \$53,287    |
| 1203                    | Spas - Replace/Replumb                    | 20              | 17           | \$22,000    | \$36,363    |
| 1207                    | Pool Filters - Replace                    | 12              | 9            | \$10,450    | \$13,635    |
| 1207                    | Spa Filters - Replace                     | 12              | 9            | \$2,100     | \$2,740     |
| 1208                    | Pool Heaters - Replace                    | 10              | 9            | \$14,400    | \$18,789    |
| 1208                    | Spa Heaters - Replace                     | 10              | 7            | \$6,000     | \$7,379     |
| 1210                    | Pool Pumps - Replace                      | 10              | 7            | \$2,700     | \$3,321     |

### **EXECUTIVE SUMMARY TABLE 2**

|      |                               | 11     | D          | 0        | F4       |
|------|-------------------------------|--------|------------|----------|----------|
|      |                               | Useful | Rem.       | Current  | Future   |
|      |                               | Life   | Useful     | Average  | Average  |
| #    | Component                     | (yrs)  | Life (yrs) | Cost     | Cost     |
| 1210 | Spa Pumps - Replace           | 10     | 7          | \$5,350  | \$6,580  |
| 1217 | Pool Cover/Reel - Replace     | 30     | 27         | \$14,500 | \$32,209 |
| 1210 | Pool Sweeper - Replace        | 8      | 7          | \$7,000  | \$8,609  |
| 1604 | Tennis Court - Resurface      | 10     | 3          | \$20,000 | \$21,855 |
| 1620 | Bocce Ball Court - Resurface  | 20     | 17         | \$3,600  | \$5,950  |
|      | Heavy Equipment               |        |            |          |          |
| 1810 | Loader - Rebuild              | 12     | 7          | \$16,500 | \$20,293 |
| 1810 | Snow Blowers (2009) - Replace | 5      | Ð          | \$6,400  | \$7,419  |
| 1810 | Snow Blowers (2011) - Replace | 5      | 2          | \$6,400  | \$6,790  |
| 1810 | Snow Plows - Replace          | 5      | 3          | \$6,700  | \$7,321  |
| 1810 | Tractor (2010) - Replace      | 12     | 8          | \$27,000 | \$34,203 |
| 1810 | Tractor (2013) - Replace      | 12     | 0          | \$22,000 | \$31,367 |
| 1810 | Trailer - Replace             | 15     | 11         | \$3,100  | \$4,291  |
| 1810 | Utility Cart - Replace        | 6      | 4          | \$1,700  | \$1,913  |
| 1810 | Work Trucks - Replace         | 10     | 8          | \$72,000 | \$91,207 |
| 1812 | Loader Plow - Replace         | 6      | 5          | \$4,900  | \$5,680  |
| 57   | Total Funded Components       |        |            |          |          |

Note 1: a Useful Life of "N/A" means a one-time expense, not expected to repeat. Note 2: highlighted line items are expected to require attention in the initial year.

#### CARNELIAN WOODS TOWNHOUSE ASSOCIATION SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS (UNAUDITED) SEPTEMBER 30, 2017

REMAINING USEFUL USEFUL

| COMPONENT  | USEFUL<br>LIFE | USEFUL<br>LIFE | 2018              | 2019_              | 2020               | 2021               | 2022               | 2023              | TOTAL           |
|--|----------------|----------------|-------------------|--------------------|--------------------|--------------------|--------------------|-------------------|-----------------|
| Interiors  |                |                |                   |                    |                    |                    |                    |                   |                 |
| 601 Carpet-replace   | 10             | 10             |                   |                    |                    |                    |                    |                   | -               |
| 803 Water heaters-lodge                                    | 10             | 7              |                   |                    | 9,394              |                    |                    |                   | 9,394           |
| 303 Lodge Furnace-B  | 30             | 0              |                   |                    |                    |                    |                    |                   | -               |
| 903 Fumiture-replace                                       | 5              | 0              |                   |                    | 3,690              |                    |                    |                   | 3,690           |
| 904 Kitchen-remodel  | 30<br>3        | 26<br>0        | 1,790             |                    |                    |                    |                    |                   | 1,790           |
| 904 Kitchen appliances<br>303 Lodge Furnace-A              | 30             | 0              | 1,750             |                    |                    |                    |                    |                   | -               |
| 905 Sauna (men)  | 10             | 5              |                   |                    | 984                |                    | 1,955              |                   | 2,939           |
| 905 Sauna (women)  | 10             | 4              |                   | 955                |                    |                    |                    |                   | 955             |
| 906 Sauna rooms (refurbish)                                | 20             | 14             |                   |                    |                    |                    |                    |                   | -               |
| 909 Bathrooms-remodel                                      | 12             | 5              |                   |                    | 8,609              |                    |                    |                   | 8,609           |
|  |                |                |                   |                    |                    |                    |                    |                   |                 |
|  |                |                | 1,790             | 955                | 22,677             |                    | 1,955              |                   | 27,377          |
| Exteriors  | 40             | 00             |                   |                    |                    |                    |                    |                   | _               |
| 103 Pool deck replace                                      | 40<br>25       | 36<br>19       |                   |                    |                    |                    |                    |                   | -               |
| 109 Lodge deck replace 110 Unit balconies-reseal/repair    | 4              | 3              | 26,000            |                    |                    |                    | 27,000             |                   | 53,000          |
| 201 Asphalt Walkways-maintain                              | 5              | 5              | 10,149            |                    |                    |                    | ,                  | 11,758            | 21,907          |
| 202 Asphalt-reseal/repair phase 1                          | 4              | 4              | 22,423            |                    |                    |                    | 25,248             |                   | 47,671          |
| 202 Asphalt-reseat/repair phase 2                          | 4              | 4              | 15,588            |                    |                    |                    | 17,544             |                   | 33,132          |
| 201 Asphalt resurface phase 1                              | 20             | 5              |                   |                    | 237,366            |                    |                    |                   | 237,366         |
| 201 Asphalt resurface phase 2                              | 20             | 6              |                   |                    |                    | 174,181            |                    |                   | 174,181         |
| 320 Pole lights-replace                                    | 20<br>5        | 7<br>0         |                   | 23,720<br>4,776    |                    |                    |                    |                   | 23,720<br>4,776 |
| 404 Chaise lounges-restrap<br>404 Metal Patio Furniture    | 10             | 3              |                   | 4,770              |                    |                    |                    |                   | 4,770           |
| 409 Wood benches-replace                                   | 10             | 3              |                   |                    |                    |                    |                    |                   | -               |
| 503 Iron fence replace                                     | 30             | 25             |                   |                    |                    |                    |                    |                   | -               |
| 505 Wood fence-pool  | 15             | 8              |                   |                    |                    |                    |                    | 20,495            | 20,495          |
| 1116 Wood surfaces-repaint                                 | 7              | 1              |                   |                    |                    |                    |                    |                   | ·               |
| 1121 Wood siding/trim-repair replace                       | 7              | 1              |                   | 96,800             |                    |                    | 3,262              |                   | 100,062         |
| 1121 Lodge siding  | 30             | 24             |                   |                    |                    |                    |                    |                   | -               |
| 1308 Metal Roofs-replace                                   | 40<br>12       | 12<br>7        |                   |                    |                    |                    |                    |                   | :               |
| 1402 Entry sign-refurbish 1808 Forestry-logging project    | 4              | 0              |                   |                    |                    | 7,600              |                    |                   | 7,600           |
| 1808 Forestry-mastication project                          | 4              | 4              | 6,956             |                    |                    | .,                 | 7,828              |                   | 14,784          |
| 1811 Drainage system-maintain                              | 4              | 0              | -,                |                    |                    | 5,780              |                    |                   | 5,780           |
| 1812 Unit soffits-refurbish                                | 10             | 6              |                   |                    |                    | 28,502             |                    |                   | 28,502          |
|  |                |                | 81,116            | 125,296            | 237,366            | 216,063            | 80,882             | 32,253            | 772,976         |
| Recreation   |                | •              | 01,110            |                    |                    |                    |                    |                   | •               |
| 405 Play equipment replace                                 | 20             | 0              |                   |                    |                    |                    |                    |                   | -               |
| 405 Tot lot-refurbish                                      | 20             | 2              |                   |                    |                    |                    |                    |                   | -               |
| 1202 Pool resurface  | 25             | 22             |                   |                    |                    |                    | 13,708             |                   | 13,708          |
| 1207 Pool fifters-replace                                  | 12<br>10       | 8              |                   |                    |                    |                    | 13,700             |                   | -               |
| 1208 Pool heaters-replace<br>1203 Spas-replace-replumb     | 20             | 16             |                   |                    |                    |                    |                    |                   |                 |
| 1208 Spa heaters-replace                                   | 10             | 6              |                   |                    |                    | 7,424              |                    |                   | 7,424           |
| 1207 Spa filters   | 12             | 8              |                   |                    |                    |                    |                    | 2,688             | 2,688           |
| 1210 Spa pumps   | 10             | 6              |                   |                    |                    |                    |                    | 6,587             | 6,587           |
| 1210 Pool pumps replace                                    | 10             | 7              |                   |                    |                    | 3,294              |                    |                   | 3,294           |
| 1217 Pool cover/reel-replace                               | 30<br>10       | 26<br>2        |                   |                    |                    |                    |                    |                   | -               |
| 1604 Tennis court- resurface 1605 Tennis court windscreens | 10             | 3              |                   | 6,718              |                    |                    |                    |                   | 6,718           |
| 1620 Bocce Court   | 20             | 16             |                   | -,, ,-             |                    |                    |                    |                   |                 |
|  |                |                |                   |                    |                    | =                  | - 72               |                   |                 |
| Hann Equipment   |                |                | <del></del>       | 6,718              | <del></del>        | 10,718             | 13,708             | 9,275             | 40,419          |
| Heavy Equipment<br>1810 Loader-rebuild                     | 12             | 6              |                   |                    |                    | 20,268             |                    |                   | 20,268          |
| 1810 snow blowers replace                                  | 4              | 4              | 6,806             |                    |                    | •                  | 7,888              |                   | 14,694          |
| 1810 snow blowers replace                                  | 4              | 0              |                   | 7,152              |                    |                    |                    | 8,050             | 15,202          |
| 1810 snow plow-replace                                     | 7              | 4              | 6,668             |                    |                    |                    |                    |                   | 6,668           |
| 1810 snow plow-replace                                     | 7              | 5              |                   |                    | 7,835              |                    | 20.004             |                   | 7,835<br>33,924 |
| 1810 Tractor(2010) replace                                 | 12<br>12       | 7<br>10        |                   |                    |                    |                    | 33,924             |                   | 33,524          |
| 1810 Tractor (2013) Purchase<br>1810 Trailer-replace       | 15             | 10             |                   |                    |                    |                    |                    |                   |                 |
| 1810 Utility Cart  | 6              | 4              | 1,855             |                    |                    |                    |                    |                   | 1,855           |
| 1810 Work trucks replace                                   | 7              | 3              | •                 |                    |                    |                    |                    |                   | -               |
| 1810 Work trucks replace                                   | 7              | 5              |                   |                    | 41,820             |                    |                    |                   | 41,820          |
| •  |                |                | 15,329            | 7,152              | 49,655             | 20,268             | 41,812             | 8,050             | 142,266         |
| Total annual expenditures                                  |                |                | 98,235            | 140,121            | 309,698            | 247,049            | 138,357            | 49,578            | 983,038         |
| Changes in reserves  |                |                |                   |                    |                    |                    |                    |                   |                 |
| FISCAL YEAR ENDING SEPTEMBER 30                            |                |                | 2018              | 2019               | 2020               | 2021               | 2022               | 2023_             |                 |
| Beginning balance  |                |                | 597,605           | 701,187            | 769,172            | 673,230            | 646,115            | 734,634           |                 |
| Dues allocated   |                |                | 198,329           | 204,279            | 210,407<br>309,698 | 216,719<br>247,049 | 223,221<br>138,357 | 229,918<br>49,578 |                 |
| Less annual expenditures                                   |                |                | 98,235<br>697,699 | 140,121<br>765,345 | 669,881            | 642,900            | 730,979            | 914,973           |                 |
| Balance<br>Interest net .5% after tax                      |                |                | 3, <u>4</u> 88    | 3,827              | 3,349              | 3,215              | 3,655              | 4,575             |                 |
| FUND BALANCE AT SEPTEMBER 30                               |                |                | 701,187           | 769,172            | 673,230            | 646,115            | 734,634            | 919,548           |                 |
|  |                | :              |                   |                    |                    |                    |                    |                   |                 |